

TERMS AND CONDITIONS OF PUBLICATION OF MATERIALS IN THE JOURNAL OF ETHNOLOGY AND CULTUROLOGY

Dear colleagues,

The Centre of Ethnology of the Cultural Heritage Institute of the Academy of Sciences of Moldova invites you to submit materials for the Journal of Ethnology and Culturology.

General considerations:

The journal accepts for publication scientific papers: monographs, synthesis articles, reviews, information materials on internal and external scientific events (congresses, conferences, symposia, seminars, colloquia), chronicles, and archival documents, covering innovative topics from the field of humanities: ethnology and culturology. The Journal of Ethnology and Culturology appears quarterly and is distributed free on request in all public libraries and scientific centers of the humanistic profile. All scientific papers can be submitted in English, Romanian, and Russian.

The structure of the work shall be as follows:

I. Name of the author and title of the article: At the beginning of the paper, indicate the name and surname of

the author (authors) (text on the right margin, in italics, as in sentences, for example, *Nathalie HEINICH*). This is followed by the title of the article (text centered, uppercase, and bold).

II. Summary:

The main text shall be preceded by a summary in Romanian, English and Russian, each accompanied by a translation of the title and of the key words in the language of the summary. The summaries shall reflect the content of the article, the basic ideas and conclusions. The summaries shall be in Times New Roman, font size 10, 1.0 space. Each summary will contain between 1300–1500 characters, including the spaces.

III. The paper:

The size of the text will be of 0.5 to 1.0 author's pages (20000–40000 characters, counting spaces and punctuation signs), including the bibliography and the illustrative material. The text of the papers shall be submitted in hard (manuscript) and electronic formats: Times New Roman, font size 14, 1.5 space.

IV. Footnotes: In the text of the paper, footnotes are given in superscript characters (for example⁵). The numbering in the footnote is given in superscript characters, similar with that in the text of the paper.

V. List of Informants: Includes name, age, place of residence.

VI. List of abbreviations

VII. References:

Bibliographical references shall comply with the requirements of CNAA of the Republic of Moldova. The bibliographic notes in the text shall be shown in the original. The bibliography is placed after the main text of the article. The references are listed in alphabetical order. In case, titles in Cyrillic characters are used, an additional bibliography is drawn with the titles transliterated into Latin characters (according to the Library of Congress system US). See below Examples of transliteration.

Examples of transliteration: Губогло М. Н. Институты соционормативной культуры. In: Гагаузы в мире и мир гагаузов. Т. II. Мир гагаузов. Комрат–Кишинев, 2012, с. 444-495 / Guboglo M. N. Instituty sotsionormativnoy kultury. In: Gagauzy v mire i mir gagauzov. T. II. Mir gagauzov. Komrat–Kishinev, 2012, s. 444-495.

References to the bibliographical sources are indicated in **round** brackets, inserted in the text, for example:

Monograph: (Ghinoiu 1999: 55), i.e.: a) Author's surname. b) Year of publication of the work. c) Colon. d) The page number to which the author refers. If necessary, the reference is expanded by indicating the number of the figure, table or map, i.e.: (Ghinoiu 1999: 55, fig. 5, tab. 8).

Journal article: (Ceașescu 2018: 204), i.e.: a) Author's surname. b) Year of publication of the work. c) The separating character in the form of a colon. d) The page number to which the author refers.

Article in a collection: (Dolghi 2019: 114-115), i.e.: a) Author's surname. b) Year of publication of the work. c) Colon. d) The page number to which the author refers.

Archival document: a) The name of the archive. b) Fund number. c) Inventory number. d) Case number. e) The number of the sheet to which the author refers.

Electronic document: (Antonescu 2009).

It is proposed to distinguish four main types of cited literature and sources **in the list of references:** 1. Monograph. 2. Article in a journal. 3. Article in a collection. 4. Archival document. 5. Electronic document.

Examples of indicating published sources in **References:**

Monograph: Ghinoiu I. Lumea de aici, lumea de dincolo. București: Editura Fundației Culturale române, 1999. 329 p.

The following information is given (in the order indicated): a) The surname of the author(s). b) The initials of the author (s). c) The title of the work. d) Place of publication. e) Publishing house. f) Year of publication of the work. g) The total number of pages.

Journal article: Ceașescu A. Câteva considerații privind simbolistica fierului în obiceiurile familiale din Oltenia. In: Arhivele Olteniei, 2018, nr. 32, p. 201-210.

In this case, the following shall also be indicated: a) The surname of the author (s). b) The initials of the author (s). c) The title of the work. d) Separating symbol In: e) Name of the journal. f) Year of publication of the journal. g) Journal number. h) First and last pages of the article.

Article in a collection: Dolghi A. Impactul colectivizării asupra vieții cotidiene din RSS Moldovenească (1944–1951). In: Valorificarea patrimoniului etnocultural în educația tinerei generații și a societății civile. Materialele Conferinței Științifice Internaționale a Tinerilor Cercetători (Ediția a IV-a, 30 octombrie 2019). Chișinău: Institutul Patrimoniului Cultural, 2019, p. 113-129.

In this case, the following information shall be indicated: a) Surname of the author (s) of the article. b) The initials of the author (s) of the article. c) Title of the article. d) Separating symbol In: e) Title of the collection. f) City: Publisher and year of publication of the collection. g) First and last pages of the article.

Archival document: AȘ AȘM: Arhiva Științifică a Academiei de Științe a Moldovei. Fund, inventory, case, sheet.

Electronic documents: Antonescu R. Dicționar de Simboluri și Credințe Tradiționale Românești. 2009. 729 p. – <http://cimec.ro/Etnografie/Antonescu-dictionar/Antonescu-Romulus-Dictionar-Simboluri-Credinte-Tradiționale-Romanesti.pdf> (accessed 04.03.2020).

VIII. Illustrative material:

The illustrative material shall be presented in clear graphic form in electronic format (JPG or TIF-no less than 300 dpi). Images, tables, graphs etc. will be accompanied by appropriate legends with the indication of the source of origin.

IX. Information about the author:

Surname, name, scientific and didactic degree, position, institution, address, telephone, e-mail, ORCID.

Date of submitting the material, signature.

Reviews, book presentations, personalia, anthologies, etc.

The materials shall be presented in the author's editing, but they must meet the established standards (Times New Roman, font size 14, 1.5 space).

The deadlines for submitting materials for publication in the Journal of Ethnology and Culturology is 1 April.

The articles are subject to reviews by specialists in the field possessing doctoral degrees. The editorial board

claims the right to reject the materials that do not correspond to the profile of the journal and to the technical standards of publication, as well as the ones that lack scientific value or were previously published under various forms in other journals or books.

No fees are collected for publishing materials in the Journal of Ethnology and Culturology and no honorariums are offered. Honorariums are not paid either for reviewing the materials proposed for publication.

The hard copy (manuscript) and the electronic version of the scientific works may be submitted in person or sent

by post to the editor.

Address: Editorial Board – *Journal of Ethnology and Culturology*, Cultural Heritage Institute, Center of Ethnology, 1 Stefan cel Mare si Sfânt bd. , office 532, MD-2001, Chisinau, Republic of Moldova.

Additional information may be requested: telephone (+373 22) 27-10-07, (+373 22) 27-13-53; e-mail: etnologie@ich.md; etnologie@mail.ru; website: ethnology.ich.md; ich.md